

WORKING GROUP ON RA/PI AGREEMENTS: RECOMMENDATIONS

The committee recommends that the SME template and explanatory cover page be made available immediately via the graduate school web page, and that the following statement be added to Assistantship Policies Section III “Duties and Time Commitments” as a new paragraph in the preamble:

The Graduate Assistant and Supervisor should meet no later than the first week of the term of the assistantship to prepare and discuss a Statement of Mutual Expectations (SME).

A link to the document should also be provided here.

The committee felt that the SME could be put into immediate use, and could quickly be adapted to other assistantships (i.e., Teaching Assistantships, and Administrative Assistantships).