



UNIVERSITY OF MARYLAND

2125 Lee Building
College Park, Maryland 20742-5121
THE GRADUATE SCHOOL
301.405.0358 TEL 301.314.9305 FAX
Office of the Dean

GRADUATE ASSISTANT ADVISORY COMMITTEE

Monday, April 17th

3:30 -5:00pm

2124 LEE BUILDING

OLD BUSINESS

1. Follow-up on Statements of Mutual Expectations (SME)
 - a. Results from the SME TLPL Division 1 Pilot and SME by department data collection results
 - b. For graduate teachers (TAs and instructors of record)
 - i. How will the new SME guidelines for TAs be communicated to departments?
 - ii. How will you ensure that department leaders are aware of the policy?
 - iii. How will you track which departments are using them, and which are not?
 - iv. Who is responsible for advising/supervising a graduate assistant working as an instructor of record?
 - c. Overall questions on implementation
 - i. What will you do to ensure that more RAs and (now) TAs are covered by the Graduate School's recommended policy in 2017-2018?
 - ii. How do you propose handling departments that fight graduate employees' requests for SMEs?
 - iii. What steps will be taken in 2017-2018 to ensure SMEs are expanded to all graduate student employees, including, but not limited to, AAs?
2. Follow-up on Graduate Student Survey Results
 - a. What steps are being taken to address graduate employees being forced to work over their maximum number of hours?
 - b. What steps are being taken to address issues of stipend?
 - c. What is being done to address the concerns with graduate employment represented in the graduate school review process?
3. Follow-up on missing employment policies
 - a. What is the status of an intellectual property policy—and what is being done to address graduate employees *specifically* within it? (Dean Franke had said he would follow-up with committee)
 - b. What is being done to include bereavement within the current leave policy?

- c. What is being done to include workers compensation policies the Graduate School's assistantship policies?
 - d. How will the state's new requirement on the university to provide earned sick leave be implemented for fall?
4. Follow-up confusion about "tuition remission" in offer letters.
- a. Vice President Colella said he would follow up with departments on reasons behind the non-standard tuition fee not being covered. What was uncovered from this process?
Potential follow-up: how are non-standard tuition rates approved?
 - b. When departments are employing their own students, why are they not required to remit tuition at the rate charged within their own department? We asked this question last semester and are still seeking an answer.
 - c. What has been/is being done to ensure that the rate of tuition remission versus the non-standard rate of tuition is clearly conveyed to graduate employees?

NEW BUSINESS

5. Setting future admin meetings
- a. The current process for doing this leaves many of our members unable to attend without breaking the terms of their employment. How can we adjust the process to ensure that the fullest contingent of GAAC members are able to participate.