

GRADUATE CREDIT PERMISSION FORM

An undergraduate degree-seeking student at the University of Maryland may, with the approval of his or her Dean, of the department, of the instructor offering the course, and of the Graduate School, register for graduate courses that will be recorded as “for graduate credit only” and that may be applied towards an advanced degree at this university or elsewhere. Students eligible for this option normally will have achieved Junior standing, will have a GPA of at least 3.0, and will have successfully completed the prerequisite courses with a grade of “B” or better. The student must submit a plan of study that shows that taking graduate courses will not unduly delay completion of requirements for the bachelor’s degree. The total of graduate and undergraduate credits attempted in any semester may not be more than eighteen. The graduate credits so earned will not count towards any of the requirements for the Baccalaureate degree. A maximum of nine credits may be taken for graduate credit by a student while enrolled as an undergraduate. Interested students should email The Graduate School at gradschool@umd.edu.

Student University ID Number (UID): _____ Name (please print): _____

Signature: _____ Date: _____

College Certification

The above named student has a _____ grade point average in his /her major field and a _____ grade point average overall. This student is within ____ credit hours of his/her undergraduate degree. The following courses and credits will complete his/her undergraduate requirements:

Undergraduate Courses and Credits:

APPROVED BY: (Must be signed by Dean’s Office – Undergraduate College)

Name (please print) _____ Title: _____

Signature: _____ Date: _____

Departmental Certification

The above named student has permission to enroll in the following graduate course(s) and credits offered in our program.

Graduate Courses and Credits:

APPROVED BY: (Must be signed by Department Chair or Program Director)

Name (please print) _____ Title: _____

Signature: _____ Date: _____

Graduate School Review

APPROVED BY:

DISAPPROVED BY:

Name: _____
Graduate School

Date: _____

Name: _____
Graduate School

Date: _____

NOTE DISAPPROVAL AT ANY LEVEL TERMINATES THE REQUEST

Upon completion of the form, the Graduate School will forward a copy to the Registrar and the department.