

GRADUATE SCHOOL DEAN'S FELLOWSHIP GUIDELINES

Updated for FY25 and Beyond

*DEAN'S FELLOWSHIPS MAY BE USED AS RECRUITMENT TOOLS FOR PROSPECTIVE STUDENTS
OR AS RETENTION AWARDS FOR CURRENTLY ENROLLED STUDENTS.*

DEAN'S FELLOWSHIPS (DF) - \$2,500 each:

- DFs are allocated to the dean of each college/school and are intended for full-time students. A rare exception may be made for those with extenuating circumstances that prevent them from maintaining full-time status.
- DF awardees will be reported to the GS at the beginning of each fiscal year (ex. Summer 2024 for FY25).
- All funds must be distributed and awarded within the year allocated; unawarded DFs in each allocation year will remain with the Graduate School, there will be no exceptions or roll forwards to a future year.
- Multiple DFs may be awarded concurrently and/or serially to a student, distributed in multiples of \$2500, but may not be awarded in an amount smaller than \$2500 in any one year.
- DFs may be part of the base package to a student (e.g. fellowship, half fellow/half assistantship) or be used to enhance an assistantship and/or fellowship package, but may not supplant base package funding.
- DFs are to be used to create/enhance a support package, not to merely provide additional funds to students.
- Multiple DFs to one student may not be extended over a period of more than four years.
- There is *no ceiling* on the number/amount of DFs offered to one student, the intention is for it to be large enough to impact recruitment or enable a student's ability to progress.
- If a DF is declined or a student withdraws, the DF(s) may be offered to another student (new or currently enrolled) in the same year. If necessary, multiple DF offers may be redistributed in \$2500 increments to more than one student; however, any unused funds will revert to the GS – no exceptions.

THE GS WILL DISTRIBUTE FUNDS DIRECTLY TO STUDENTS BASED ON COLLEGE REPORTS TO THE GS.

DOCUMENT ASSISTANCE WILL BE DONE BY PROGRAMS FOR INTERNATIONAL FELLOWS.

TUITION ASSISTANCE for Dean's Fellowships (DF):

A **Dean's Fellow** may be eligible for up to **10** credits of a fellowship tuition award per semester (spring and fall only). DFs may be combined with additional Dean's Fellowships and/or other funding (assistantship, external fellowship, and/or other internal fellowship) to create the support package. Tuition remission credits deriving from other funding will be applied first. Tuition award credits for Dean's Fellowships will be provided up to the maximum remission indicated below:

<u>DF FUNDING PER YEAR</u>	<u>TOTAL ANNUAL CREDITS</u>	<u>FALL/SPRING</u>
\$20,000 (or more) in DFs	20	10 / 10
At least \$10,000 in DFs	10	5 / 5
\$7,500 or less in DFs	0	0 / 0

Please note that funding per year is the amount paid over the fall and spring semesters and does not include summer. Tuition will be received only in the semester(s) in which a Dean's Fellowship is being paid.

Revised April 2023 – based on minimum fellowship stipend levels for FY24. Will be revised if minimums change in FY25.

NOTE: CONVERSION OF DEAN'S FELLOWSHIPS TO UNIVERSITY FELLOWSHIP NO LONGER AVAILABLE.

Effective FY25, the GS will no longer be offering the ability to convert \$20,000 in Dean's Fellowships (DF) into one University Fellowship (UF). Any previously awarded University Fellowships will still be honored.

**THE GRADUATE SCHOOL WILL INPUT PREVIOUSLY APPROVED UNIVERSITY FELLOWSHIP RECIPIENTS
INTO THE STUDENT AWARD SYSTEM.**