



Request for a Time Extension

Graduate students may request a time extension for a maximum of one year per request. Master's and certificate students should submit a request to revalidate any courses that will be more than five years old at the time of graduation. A third extension request requires a letter from the Graduate Director explaining the extenuating circumstances.

Student's Full Name (Last, First, Middle)

Student UID Number

Today's Date

Student's UMD Email Address @umd.edu

Name of Graduate Program

Four-Character Program Code

Degree Sought

Month & Year Started

Length of Extension: one semester one year

Advance to Candidacy date: _____ (doctoral students only)

Student's Plan of Action During Extension Period	Completion Date

By signing here, I affirm that I have read the [policies](#) and understand the impact on registration, funding, loans, student accounts, housing, and visa status (for international students).

Student Signature

Date

Advisor and Director Statement

By signing below, I approve the student's Plan of Action and support this request for time extension. For a second extension, I certify that departmental procedures have been followed to approve this request. For a third extension, I certify that departmental procedures have been followed to approve this request, and the extenuating circumstances are explained in the attached letter.

Primary Advisor Name Signature Date Phone Extension UMD Email Address @umd.edu

Program Director Name Signature Date Phone Extension UMD Email Address @umd.edu

Graduate School:

Approval

Graduate School Reviewer

Signature

Date

Denial: _____

Please submit this form electronically to gradschool@umd.edu or mail to the Graduate School, 7809 Regents Drive, College Park, MD 20740