Congratulations!

You’ve been admitted as an Advanced Special Student. Let us be the first to welcome you to the University of Maryland community. We truly hope you enjoy your graduate education experience. Below you will find information that will assist you in beginning your studies.

1. **Register your directory ID, create a password, and receive your University of Maryland email address.**
   Visit [https://directory.umd.edu/password?searchbyumid](https://directory.umd.edu/password?searchbyumid). You’ll need to enter your personal information. Be sure to remember and keep your password in a safe location. You’ll use your directory ID and password to register for classes, check your student financial account, and to access various other campus resources.

2. **Confirm your UID.**
   Registering for a directory ID will also confirm your University ID (UID) Number. This will allow you to use your UID instead of your Social Security Number. Most UM student accounts will request either your directory ID or your UID. **Do not give out your social security number.**

3. **Access your email account.**
   Visit [terpmail.umd.edu](https://terpmail.umd.edu) and use your directory ID (not UID) and password to access your student email account.

4. **Meet Testudo.**
   Visit [www.testudo.umd.edu](https://www.testudo.umd.edu) to access items such as course listing, schedule of classes, grades, academic calendar and deadlines, transcript requests, enrollment verification, and student financial accounts.

5. **Register for class.**
   Visit [http://www.testudo.umd.edu/ScheduleOfClasses.html](http://www.testudo.umd.edu/ScheduleOfClasses.html) to review the schedule of classes.

6. **Contact the instructor if the courses are not available.**
   Advanced Special Students may have limited access to some classes. In order to be waitlisted for a specific course, you must contact the instructor directly. Below is an example from the Schedule of Classes for a graduate level course being taught by Dr. Sangeeta Ray.

   **ENGL630 Readings in 20th Century English Literature; (3 credits)** Grade Method: REG/AUD.

   0101(31963) S. Ray (Seats=18, Open=2, Waitlist=0) Books
   Th........ 3:30pm- 6:00pm (TWS 3134)

   In order to contact the instructor, visit [https://directory.umd.edu/search](https://directory.umd.edu/search) to search for the last name.

7. **Visit My.Umd.Edu.**
   Go to [www.my.umd.edu](https://www.my.umd.edu) and enter your directory ID (not UID) and password to access this campus service. Here you’ll receive alerts and other important general student information. You can also register to receive UM emergency alerts on your phone through this site.

8. **Register for campus parking.**
   Visit [http://www.transportation.umd.edu/student.html](http://www.transportation.umd.edu/student.html) and follow the instructions to register your vehicle for the semester.
Frequently Asked Questions for Advanced Special Students

How long can I remain an Advanced Special Student?
Admission to Advanced Special Student status will continue for five years. If there is no registration in two consecutive academic semesters (Fall and Spring), the admitted status will lapse and a new application will be required.

Will being an Advanced Special Student affect future admissions decisions?
Successful completion of courses taken as an Advanced Special Student does not guarantee admission to a graduate degree or certificate program. Each program may accept such courses in satisfaction of program requirements to a maximum of twelve (12) credits, contingent on admission to the degree or certificate program and on the approval of the faculty in the program. For consideration of admission to a degree program at a later time, the student must submit a new application.

I’ve completed a semester as an Advanced Special Student and want to apply to a degree program. What steps must I take and how can I have my Advanced Special Student credits transferred to my degree program if accepted?
Please contact your prospective graduate degree program for information on applying Advanced Special Student credits to graduate degrees.

Can my Advanced Special Student status be revoked?
Advanced Special Students must maintain a 2.75 grade point average. Advanced Special Students whose grade point average falls below 2.75 will not be permitted to register.

Am I able to use campus services as an Advanced Special Student?
Advanced Special Students are entitled to use the same services accorded to other graduate students, such as parking, library privileges, and use of the campus athletic facilities.

What fees are associated with being an Advanced Special Student?
Advanced Special Students must pay all standard graduate tuition and fees for all courses, including undergraduate classes. For further information regarding tuition and fees, please visit http://www.umd.edu/bursar.

Can Advanced Special Students hold assistantships on campus?
Students in this status are not eligible to hold appointments as Graduate Fellows or Graduate Teaching, Research, or Administrative Assistants, or to receive other forms of merit-based financial aid.

What is the deadline to apply and to register for courses?
The deadline for application as an Advanced Special Student is the first day of classes for the semester in which you plan to attend.