



## GRADUATE SCHOOL SUMMER FELLOWSHIP PROGRAMS ADVISOR / DGS LETTER INSTRUCTION SHEET

The Graduate School Summer Fellowships provide support to outstanding University of Maryland doctoral students at “mid-career,” that is, in the period approximately before, during, or after achievement of candidacy. These Summer Research Fellowship supports activities that advance a doctoral student’s progress toward degree, and the Summer Internship Fellowship supports alternative learning experiences that advance a doctoral student’s professional development.

These Fellowships provide a \$5,000 summer stipend with specific cost-sharing requirements detailed in the guidelines at [gradschool.umd.edu/funding/student-fellowships-awards/gs-summer-fellowships](http://gradschool.umd.edu/funding/student-fellowships-awards/gs-summer-fellowships)

**Eligibility Clarification:** The Summer Research Fellowship supports students who are at mid-career. The student should have plans for graduation that is after August 2022. Students who plan to graduate by August 2022 are late in their career and should seek support from the Graduate School’s Dissertation Fellowship.

**Two letters of recommendation are required for each nomination:** These letters can help the multi-disciplinary committee better understand the student’s project, the student’s progress, and programmatic differences on campus.

**Advisor Letter: The Summer Research Fellowship:** The Graduate School requests a letter of recommendation from the student’s advisor or the major professor with whom the student is working. This letter should address the student’s outstanding qualifications, the significance of the student’s scholarship or research, and the student’s timely progress through the program.

*or*

**Advisor Letter: The Summer Internship Fellowship:** The Graduate School requests a letter of recommendation from the student’s advisor or the major professor with whom the student is working. This letter should address the student’s qualifications, how the internship will significantly advance the student’s professional development and career aspirations, and the student’s timely progress through the program.

**DGS Letter:** The Graduate School requests a brief letter of nomination for the DGS. This letter should confirm the student is in good standing and provide information about the student’s academic discipline. Please comment on one or more of the following:

- **The department’s expectation for time to degree and time to reach candidacy**
- **A typical publication record for a student in this field.**

**Programs:** These letters must be appended to the rest of the nomination materials to create a single PDF file. Departments/Programs must submit the entire nomination package to the Graduate School Awards System at [gradschool.umd.edu/GSAwardsSystem/](http://gradschool.umd.edu/GSAwardsSystem/). The complete nomination package is due to the Graduate School by **noon on Wednesday, March 3, 2021.**