THE
GRADUATE SCHOOL

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GRADUATE SCHOOL SUMMER INTERNSHIP FELLOWSHIP
(FOR SUMMER 2022)

In partnership with University of Maryland doctoral programs, the Graduate School is pleased to offer the Summer Internship Fellowship to support doctoral students to engage in alternative learning experiences. **The Graduate School Summer Internship Fellowships** provide students the opportunity to accept unpaid summer internships that will advance their professional development and help prepare them to be successful for a broad range of career paths.

Eligible students will have excellent qualifications, will be making demonstrable progress through their program, and will be able to show that an unpaid internship will help prepare them **for a non-academic career path**. *The goal of this fellowship program is to prepare doctoral students for a broad range of career paths and to enhance the quality of the graduate student experience.*

We invite programs to nominate University of Maryland doctoral students who are at "mid-career," that is, in the period approximately before, during, or after achievement of candidacy. All Ph.D. programs are eligible to nominate up to two candidates for this award.

The Summer Internship Fellowships carry a stipend of $5,000, with the specific cost-share requirements outlined in the "Fellowship Stipend and Cost Sharing" section.

Up to 20 Summer Internship Fellowships will be awarded for Summer 2022.

NOMINATION DEADLINE: Wednesday, February 23, 2022

Eligibility
Eligible candidates are University of Maryland doctoral students who are at "mid-career," that is, in the period approximately before, during, or after achievement of candidacy.

The Summer Internship Fellowships provide full support students to be an unpaid intern for an entity outside of the university, and would perform duties and responsibilities associated with the internship.   Therefore, students who receive the Summer Internship Fellowship must be relieved of their graduate assistantship over the summer.

Students may receive the Summer Internship Fellowship only one time. Fellowships may not be deferred.

A student may not be nominated concurrently for the Summer Research Fellowship and the Summer Internship Fellowship in the same award year. Separate nominations for separate years is permitted.

Fellowship Stipend and Cost-Sharing

The Summer Internship Fellowship program is designed to be a partnership between the Graduate School and campus doctoral programs. The Fellowship stipend of $5,000 is shared on a $2,500 / $2,500 basis by the Graduate School and the program making a nomination.

A nomination from a program will signify commitment to the cost-sharing agreement.

The Summer Internship Fellowships carry no tuition remission.

These summer fellowships are awarded to specific students and are not transferable to other students. Should the awarded student decline the award, the Graduate School will return its portion of unused funding to the fellowship pool and graduate programs will retain their portion of unused funding.

Students holding F1/J1 status should consult with ISSS regarding authorization for off campus internships. Unpaid internships for international students require work authorization.

Fellowship Selection Process

The Graduate School's Fellowship Selection Committee, representing academic disciplines from across the campus, will evaluate the nominations.

Selection decisions will be reached on the basis of the student's outstanding qualifications, the significance of the professional development opportunity, how the proposed internship will help advance the student's career goals, and the student's timely progress through the program.

It is expected that the cohort of awardees will reflect the University's commitment to diversity.

Reporting

At the end of the summer, the student will be asked to submit an overview of their internship experience. And how it helped them advance their professional development or how it helped them prepare for an alternative career path.

Contact

Please direct questions to Program Manager Robyn Kotzker in the Office of Funding Opportunities (rkotzker@umd.edu / 5-0281).

October 2021

Nomination Packages

All Ph.D. programs are eligible to nominate up to two candidates for the Summer Internship Fellowship. In making nominations, programs are urged to consider the University's commitment to diversity.

The nomination package should address the student's qualifications, how the internship will advance the student's professional development and career goals, and the student's timely progress through the program.

Summer Internship Fellowship Nomination packages

1. The Summer Fellowship Nomination Cover Sheet ([found here](#))

2. A specific proposal, authored by the nominated student and no more than two pages, stating:
   a) the proposed place(s) of internship. (Must be external to university)
   b) how the internship will advance the student's graduate education;
   c) how the internship will advance the student's career goals; and
   d) how a summer internship fits within the program's timetable for completing graduation requirements

   Students are asked to write for an educated lay audience.

3. A **letter from the student's advisor** or the major professor that addresses the student's qualifications, how the internship will significantly advance the student's professional development and career goals, and the student's timely progress through the program.

1. A **questionnaire completed by the Director of Graduate Studies** ([found here](#)). We ask the Director of Graduate Studies to complete this questionnaire in order to better inform the committee about disciplinary and programmatic differences. (*If the student's advisor is also the Director of Graduate Studies, the Program/Department Chair should complete the questionnaire).*

4. The student's curriculum vitae (no more than two pages).

Programs must assemble the above materials in a single PDF file and submit to the Graduate School Awards Portal at [apps.gradschool.umd.edu/GSAwardsSystem/](#).

Students should be made aware of any internal departmental deadlines.