

PHD CAREER & PROFESSIONAL DEVELOPMENT UPDATES

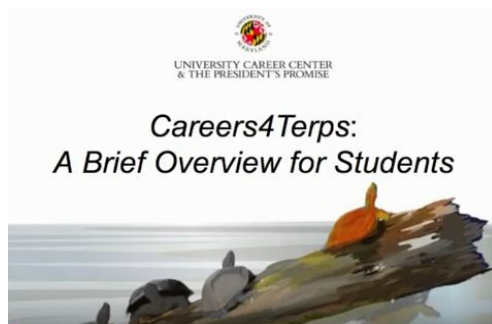
A bi-weekly supplement to the Campus-Wide Career E-Newsletter, specifically for Current PhD students and Postdocs.
Contact Dr. Susan Martin, smart18@umd.edu for more information about this content.

Issue Date: January 30, 2019

2019 Spring Semester Welcome Edition



**Please Update Your Careers4Terps or Careers4Engineers Account Profile Today
(Takes 10 minutes)**



At the start of every semester doctoral students and postdocs should update their account profile in [Careers4Terps \(C4T\)](#) or [Careers4Engineers \(C4E\)](#).

C4T and C4E are important portals for PhDs. [Careers4Terps \(C4T\)](#) is the University Career Center & The President's Promise's primary online career management tool for University of Maryland students and alumni. Watch

the [Careers4Terps YouTube Video Tutorials](#) to learn the basics of how to use C4T to schedule career advising appointments, search and apply for jobs, access the Vault online career library, and use Interview Stream to practice typical interview questions.

Through [Careers4Engineers \(C4E\)](#), Clark School students and postdocs have access to one convenient 24-hour online portal for accessing relevant engineering employment opportunities. Upload your resume, research companies, apply to jobs, and sign-up for on-campus interviews, or track where your resume has been sent.

Review & Register for Upcoming Workshops & Events (Takes 15 minutes)

1/30/19, 4-5:30 pm, [Academic Job Search Phone & Campus Interviewing](#)

1/31/19, 12-1:30 pm, [Evaluating Offers & Negotiating](#)

2/1/19, 12-1:00 pm, [Navigating to Your Dream Career \(Career Planning Overview\)](#)

2/4/19, 12-1:00 pm, [Resumes, CVs and Cover Letters](#)

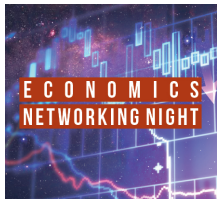
2/5/19, 5-6:00 pm, [Technical Interviewing](#)

2/6/19, 4-5:30 pm, [Effective Interviewing](#)

2/8/19, 12-1:00 pm, [Leveraging LinkedIn](#)

2/13/19, 12-1:00 pm, [How to Do an Industry Job Search](#)

2/14/19, 5-6:00 pm, [How to Write a Scientific Research Resume](#)



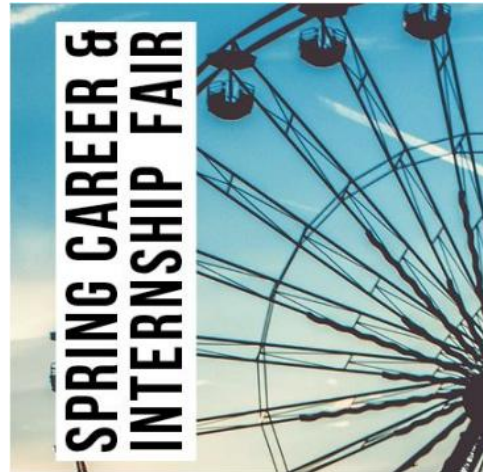
2/13/19, 2-4 pm, [Economics Networking Night](#)



2/13/19, 5-6:00 pm, [Careers in Women's & Gender Issues](#)

Engineering Career Services Events

Clark School doctoral students and postdocs should review the website for more information about services and upcoming events offered by Engineering Career Services.



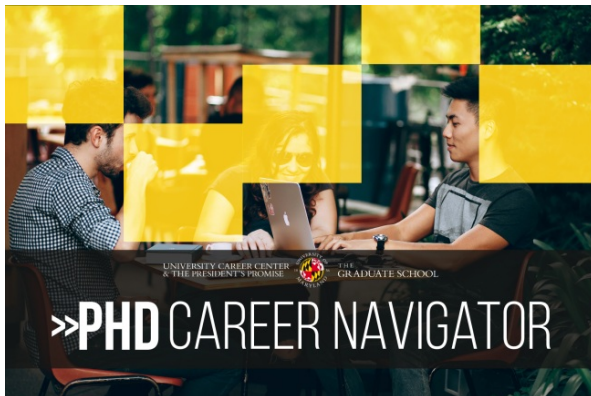
**February 21-23, 2019
12-5:00 PM, Stamp Union**

[Searchable List of Employers](#)

Pre-Fair Drop in Hours

for Doctoral Students and Postdocs

3100 Hornbake Library, South Wing
Friday, February 15 11:30 a.m.-1:30 p.m.
Monday, February 18 1 p.m.-4 p.m.
Tuesday, February 19 12 p.m.-2:30 p.m.



**Sign Up by 2/15/19
Want to learn more about Career Resources for PhDs at Maryland?**

Sign up to access eight 20-minute career modules for PhDs in ELMS-Canvas. Developed by four current doctoral students, this tool contains what you really need to

know to get started with your career plans and job search. You can complete the modules in any order based on your needs. Sign up to be added to the tool at: go.umd.edu/PhDCareerNavigator

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[Learning about Learning: How People Learn II](#)

The learning community will meet 5 to 7 times during the Spring semester (time to be

arranged) to engage in facilitated discussions on recent advances in our understanding of how people learn. Members are expected to contribute on a regular basis through discourse and reflection posts on the community's ELMS site.

Learning about Learning is open to all UMD graduate students, post-doc associates and faculty, irrespective of discipline. The community is limited to 15 individuals from different discipline areas. Preference will be given to graduate students who are close to finishing, individuals who are part of UMD-CIRTL and individuals from under-represented groups. This is a unique opportunity to participate in a rich discussion on teaching and learning. [To apply click HERE](#). If you have questions, please contact Spencer Benson at sab51@umd.edu.



TEACHING & LEARNING TRANSFORMATION CENTER

If you are preparing for an academic career, [TLTC programs and services](#) should be a part of your professional development plan! The TLTC provides faculty, students, and staff with training, resources, professional development activities, and individualized consultation to transform their classrooms and careers. Attend their teaching portfolio and teaching philosophy statements in preparation for starting your search for a faculty position.

Get FREE ONLINE Professional Development From CIRTL Network



[Create Your CIRTL Account & Sign Up Today](#)

Other Resources & Tools for PhDs

Make a Plan for Your Academic & Career Success: IDP Templates Available

Creating a written plan, or [Individual Development Plan \(IDP\)](#) for each year of your doctoral studies or

Individual Development Plan Template for Doctoral Students DATE: _____



Your Individual Development Plan is a personalized and flexible plan for navigating your academic, career, professional, and personal development during each year of your doctoral program. Some general guidelines about IDPs include:

- The plan is focused on completing your degree by a certain semester/year that is set at the start of your program.
- The specific goals included in the plan lead to timely degree completion and preparation for your intended career path.
- You should create a written plan for every year of your studies through graduation. It is OK to have less clarity about later years in your plan since you will be updating the plan annually.
- Think about the IDP process as cyclical and similar to the goal setting and performance review process that occurs in most jobs.
- Goals should be set at the start of the year (June/July). There should be a mid-point review to see how things are going (Dec/Jan). Finally, there must be an end-of-year review (May). The plan is adjusted and goals are set for the upcoming year.
- If you are unclear about your intended career path or have not fully researched your top choices, you should include goals in your plan that will enable you to clarify your targeted careers. You should fully research two or three target career paths and potential employers. All students should have at least two target careers in mind.
- The plan is yours! It is flexible and you can change it at any time. You are encouraged to share your plan with others including your faculty advisor, other mentors and your peers. Your faculty advisor, departmental staff, and your program's handbook are sources of info about specific academic requirements and timelines.
- You should keep an electronic copy of each year's IDP for reflection and comparison during your annual updates each May.

Step 1: End Goals

Graduation Date (Semester/Year) _____

Intended Career Paths (List at least two. Be as specific as possible)

_____, _____, _____

If you cannot list two or three intended careers, what were your reasons for enrolling in this PhD program?

Geographic Regions and/or Countries I would like to work in after graduation:

_____, _____, _____

postdoc position will help you graduate on time, clarify your short and longer-term career goals and determine the steps you will take to get there. You should think about this as a working document that outlines your own personalized semester-by-semester action plan. In it you will identify specific tasks and experiences you plan to complete in order to clarify your career goals, explore career options, develop specific skills and competencies related to your chosen career paths, or implement a job search.

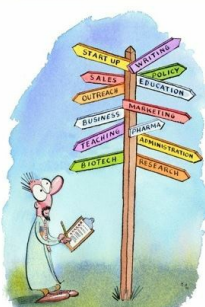
Download and use the [IDP template for current doctoral students](#). Postdocs should use the [Postdoc IDP template](#) developed by the Office of Postdoctoral Affairs.



GoInGlobal is available inside of your Careers4Terps account. It is useful for PhDs searching for jobs outside of the US and contains career guides for 90 locations, international job and internship postings database, and information about employers hiring international students. Watch the instructional videos to get started. Schedule a follow up appointment through C4T to discuss your job search.



[myIDP](#)



STEM PhDs can use this tool to explore science careers outside of academia and create an Individual Development Plan. Schedule an appointment through C4T with Dr. Susan Martin to discuss your results and effective strategies for exploring careers that are aligned with your interests and skills.

ChemIDP™
A career planning tool for chemical scientists

ChemIDP is an Individual Development Plan tool designed specifically for graduate students and postdoctoral scholars in the chemical sciences. [Learn more](#). Take the assessments and schedule an appointment through C4T with Dr. Susan Martin to discuss your results and effective strategies for exploring careers that are aligned with your interests and skills.



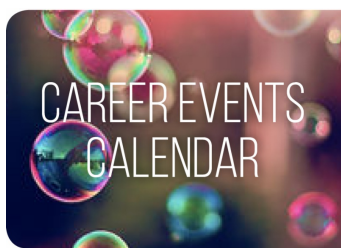
Thinking about non-academic careers? The University of Maryland subscribes to a resource that demystifies non-academic careers and reveals many professions that can utilize the skills you are developing in graduate school. This resource contains real life examples of the resumes, CVs and cover letters of Humanities, Social Science and STEM PhDs and their story about how they landed their job outside of academia. Must create your account and sign in with your UMD login. [Learn more](#)

Interview Stream - Interview Practice (inside your C4T Account)

The screenshot shows the InterviewStream website interface. At the top left is the logo for the University Career Center & The President's Promise. The main header reads 'Would you hire you? Practice Interviewing. Anytime. Anywhere'. Below this is a 'SIGN UP NOW' button. The interface includes a login form with fields for 'Email Address' (containing 'Martin') and 'Password', a 'Log In' button, and a 'Remember me?' checkbox. There are also links for 'Register if you don't have an account' and 'Forgot your password?'. A central image shows a tablet displaying the 'INTERVIEWSTREAM PREP' logo, surrounded by sticky notes with text like 'interview at 4pm', 'job fair tomorrow at noon.', and 'look for a job!'.

Use InterviewStream to practice typical interview questions. Video and review your responses. Get advice about how to effectively respond to behavioral based interview questions. Set up your free account inside C4T.

[Visit the Graduate School Website](#)



Questions? Make an appointment with Dr. Susan Martin through [Careers4Terps](#).



UNIVERSITY CAREER CENTER
& THE PRESIDENT'S PROMISE



THE
GRADUATE SCHOOL

STAY CONNECTED:

