

PHD CAREER & PROFESSIONAL DEVELOPMENT UPDATES

A bi-weekly supplement to the Campus-Wide Career E-Newsletter, specifically for Current PhD students and Postdocs.
Contact Dr. Susan Martin, smart18@umd.edu for more information about this content.

Issue Date: October 4, 2018 PhD Career Options Edition

Have you ever thought? ...



*I want to go into academia, but getting an academic job is going to be REALLY competitive. **What can I do to be fully prepared? Should I have additional careers in mind?***

*I really love my PhD program, but **what types of jobs will I find challenging and make me happy?***

*What if I don't want to be a professor? **What else can I do with my PhD?***

Use ImaginePhD to Find Answers to These Questions

There are some small steps you can take this semester to clarify the career paths you will pursue after finishing your PhD. This month, ImaginePhD is the featured career exploration and planning tool. Although developed for PhDs in the Humanities and Social Science disciplines, doctoral students in all disciplines will find this tool helpful.



Get started with your career exploration in ImaginePhD by doing each of the following 15-minute tasks:



Set up your free ImaginePhD account at www.imaginephd.com



Take the values, interest, and skills assessments in ImaginePhD

If you have not updated your Careers4Terps (C4T) Profile this semester, sign in and

update your account settings. Unfamiliar with C4T? Use this [Instruction sheet](#).

 Sign into your C4T Account and schedule an appointment with Dr. Susan Martin to discuss your assessment results. [Instruction sheet for scheduling an appointment](#).

October Workshops and Events

(Click on Session Names for More Info and to RSVP)

Challenge: Attend at least one career-related event each month!

10/8/18, 4-5 pm, [Workforce Recruitment Program, Virtual Event](#)

10/9/18, 12-2 pm, [Alumni Days- Biology, Chemistry/Biochemistry, Environmental Science, Geology](#)

10/9/18, 6-7:30 pm, [LinkedIn Training: Optimizing Your Profile and Network](#)

10/10/18, 11am-12:30 pm, [Work Visas, OPT, & Green Cards in the Job Search](#)

10/11/18, 12-2 pm, [Alumni Days- Astronomy, Atmospheric & Oceanic Science, Computer Science, Math, Physics](#)

10/10/18, 12-1:30 pm, [Preparing Your Teaching Philosophy Statement](#)

10/11/18, 5-7 pm, [Be Yourself, Make a Difference: Neurodiversity](#)

10/16/18, 11am-1:30 pm, [Free Professional Headshots for your LinkedIn Profile](#)

10/17/18, 4-5:30 pm, [USAJobs Application workshop](#)

10/18/18, 12-1:30 pm, [PhD-Academic Job Search Overview](#)

10/18/18, 3-4 pm, [PhD-Leveraging LinkedIn](#)

10/19/18, 9:30 am-12:30 pm, [Geographical Sciences Career & Internship Fair](#)

10/19/18, 9:30-12 pm, [Free Professional Headshots for your LinkedIn Profile](#)

10/21/18, 6-9 pm, [JC Penney Suit-Up Event- Save 40% off Professional Attire](#)

10/22/18, 4-5:30 pm, [Security Clearances: What You Need to Know](#)

10/24/18, 5-7 pm, [Career Day with the USDA](#)

10/24/18, 11am-3pm, [Language Career Fair](#)

10/25/18, 3-4 pm, [PhD-Exploring Career Options](#)

10/26/18, 9am-3pm, [Career Shuttle: Smithsonian Environmental Research Center](#)

Use the flyer of [2018-2019 PhD Career Development Workshops](#). Register for specific events on the career center events calendar. Space is limited.

>>PHD 2018-2019 CAREER DEVELOPMENT WORKSHOPS

FALL

ACADEMIC JOB SEARCH OVERVIEW
Wednesday, September 26 | 9:00-1:00 p.m.
3rd Floor, Horvath South

DISCOVER YOUR STRENGTHS
Friday, November 2 | 9:00-1:00 p.m.
Room 3726, Lee Building

EFFECTIVE INTERVIEWING
Wednesday, November 7 | 9:00-1:00 p.m.
3rd Floor, Horvath South

EVALUATING OFFERS & NEGOTIATING
Monday, November 13 | 2:00-4:00 p.m.
3rd Floor, Horvath South

EXPLORING CAREER OPTIONS
Tuesday, October 23 | 2:00-4:00 p.m.
3rd Floor, Horvath South

INDUSTRY JOB SEARCH
Wednesday, October 18 | 9:00-1:00 p.m.
Room 3726, Lee Building

INTERNATIONAL STUDENT JOB SEARCH STRATEGIES
Friday, September 21 | 2:00-4:00 p.m.
229 Eastwood St., John

LEVERAGING LINKEDIN
Thursday, October 18 | 2:00-4:00 p.m.
3rd Floor, Horvath South

NAVIGATING TO YOUR DREAM CAREER
Thursday, August 30 | 9:00-1:00 p.m.
3rd Floor, Horvath South

DISCOVER YOUR STRENGTHS
Friday, September 7 | 9:00-1:00 p.m.
3rd Floor, Horvath South

EFFECTIVE INTERVIEWING
Wednesday, September 12 | 9:00-1:00 p.m.
Room 3726, Lee Building

THURSDAY, OCTOBER 4 | 9:00-1:00 p.m.
3rd Floor, Horvath South

NETWORKING FOR INTROVERTS
Monday, November 5 | 9:00-1:00 p.m.
3rd Floor, Horvath South

PREPARING YOUR TEACHING PHILOSOPHY STATEMENT
Thursday, October 18 | 9:00-1:00 p.m.
3rd Floor, Horvath South

RESUMES, CVs, COVER LETTERS
Wednesday, August 29 | 2:00-4:00 p.m.
3rd Floor, Horvath South

SPRING Registration begins on December 1, 2018

ACADEMIC JOB SEARCH PHONE & CAMPUS INTERVIEWS
Wednesday, January 23 | 2:00-4:00 p.m.
3rd Floor, Horvath South

ACADEMIC JOB SEARCH OVERVIEW
Wednesday, March 14 | 9:00-1:00 p.m.
3rd Floor, Horvath South

DISCOVER YOUR STRENGTHS
Wednesday, April 4 | 9:00-1:00 p.m.
3rd Floor, Horvath South

EFFECTIVE INTERVIEWING
Wednesday, February 14 | 9:00-1:00 p.m.
3rd Floor, Horvath South

EVALUATING OFFERS & NEGOTIATING
Thursday, March 15 | 2:00-4:00 p.m.
3rd Floor, Horvath South

EXPLORING CAREER OPTIONS
Wednesday, March 27 | 9:00-1:00 p.m.
Room 3726, Lee Building

INDUSTRY JOB SEARCH
Wednesday, February 14 | 9:00-1:00 p.m.
3rd Floor, Horvath South

LEVERAGING LINKEDIN
Friday, February 2 | 9:00-1:00 p.m.
3rd Floor, Horvath South

NAVIGATING TO YOUR DREAM CAREER
Friday, February 2 | 9:00-1:00 p.m.
3rd Floor, Horvath South

NETWORKING FOR INTROVERTS
Friday, March 1 | 9:00-1:00 p.m.
3rd Floor, Horvath South

PREPARING YOUR TEACHING PHILOSOPHY STATEMENT
Wednesday, April 25 | 2:00-4:00 p.m.
3rd Floor, Horvath South

RESUMES, CVs, COVER LETTERS
Monday, February 1 | 9:00-1:00 p.m.
3rd Floor, Horvath South

Pre-registration is required since space is limited.
www.go.umd.edu/ucevents

3100 Horvath Library South Wing | 301.253.7328
www.ucevents@umd.edu | ucevents@umd.edu

UNIVERSITY CAREER CENTER
3100 Horvath Library South Wing

GRADUATE SCHOOL
3100 Lee Building | 301.451.2800
www.gradschool@umd.edu | gradschool@umd.edu

Events for Engineers (Click image)

The Engineering Career Services Office assists all engineering students and employers with finding or filling internships, co-op jobs, and entry-level positions.

Both students and employers can take advantage of online job listings, on-campus interviews, resume books, information sessions, career fairs, and much more.

Resume Critique Walk-in Hours
2:30 pm-4:30 pm, Monday-Friday

Best CPT Hours for F-1a
2:00 pm-4:30 pm, Monday-Thursday

Office Location
1105 Glenn L. Martin Hall

Events

- Eaton Lobby Table**
TUE, SEP 4, 2018
- Find an Internship: Tips for International Students**
TUE, SEP 4, 2018
- Resume Writing Workshop**
TUE, SEP 4, 2018

Are you preparing for a faculty career?



TEACHING & LEARNING TRANSFORMATION CENTER

If you are preparing for an academic career, [TLTC programs and services](#) should be a part of your professional development plan! The TLTC provides faculty, students, and staff with training, resources, professional development activities, and individualized consultation to transform their classrooms and careers. Attend their teaching portfolio and teaching philosophy statements in preparation for starting your search for a faculty position.

- 10/11/18 - [Teaching in One-to-One Contexts](#)

- 10/16/18 - [Universal Design for Learning](#)

Get FREE ONLINE Professional Development From CIRTLL Network



[Create Your CIRTLL Account & Sign Up Today](#)

Some of the Upcoming CIRTLL Webinars:

- 10/17/18 - [Creating Effective Learning Communities](#)
- 10/23 and 10/30 - [Creating and Owning Your Individual Development Plan](#)

Other Resources & Tools for PhDs

Make a Plan for Your Academic & Career Success: IDP Templates Available

Individual Development Plan Template for Doctoral Students DATE: _____

Your Individual Development Plan is a personalized and flexible plan for navigating your academic, career, professional, and personal development during each year of your doctoral program. Some general guidelines about IDPs include:

- The plan is focused on completing your degree by a certain semester/year that is set at the start of your program. The specific goals included in the plan lead to timely degree completion and preparation for your intended career path.
- You should create a written plan for every year of your studies through graduation. It is OK to have less clarity about later years in your plan since you will be updating the plan annually.
- Think about the IDP process as cyclical and similar to the goal setting and performance review process that occurs in most jobs.
- Goals should be set at the start of the year (June/July). There should be a mid-point review to see how things are going (Dec/Jan). Finally, there must be an end-of-year review (May). The plan is adjusted and goals are set for the upcoming year.
- If you are unclear about your intended career path or have not fully researched your top choices, you should include goals in your plan that will enable you to clarify your targeted careers. You should fully research two or three target career paths and potential employers. All students should have at least two target careers in mind.
- The plan is yours! It is flexible and you can change it at any time. You are encouraged to share your plan with others including your faculty advisor, other mentors and your peers. Your faculty advisor, departmental staff, and your program's handbook are sources of info about specific academic requirements and timelines.
- You should keep an electronic copy of each year's IDP for reflection and comparison during your annual updates each May.

Step 1: End Goals

Graduation Date (Semester/Year) _____

Intended Career Paths (List at least two. Be as specific as possible)

If you cannot list two or three intended careers, what were your reasons for enrolling in this PhD program?

Geographic Regions and/or Countries I would like to work in after graduation:

Creating a written plan, or [Individual Development Plan \(IDP\)](#) for each year of your doctoral studies or postdoc position will help you graduate on time, clarify your short and longer-term career goals and determine the steps you will take to get there. You should think about this as a working document that outlines your own personalized semester-by-semester action plan. In it you will

identify specific tasks and experiences you plan to complete in order to clarify your career goals, explore career options, develop specific skills and competencies related to your chosen career paths, or implement a job search.

Download and use the [IDP template for current doctoral students](#). Postdocs should use the [Postdoc IDP template](#) developed by the Office of Postdoctoral Affairs.

Careers4Terps: A Brief Overview for Students



[Careers4Terps YouTube Video Tutorials](#)

Learn the basics of how to use C4T to schedule career advising appointments, search and apply for jobs, access the Vault online career library, and use Interview Stream to practice typical interview questions. PhDs and postdocs already have a FREE account—simply complete or update your profile to activate your account.



GoInGlobal is available inside of your Careers4Terps account. It is useful for PhDs searching for jobs outside of the US and contains career guides for 90 locations, international job and internship postings database, and information about employers hiring international students. Watch the instructional videos to get started. Schedule a follow up appointment through C4T to discuss your job search.



[myIDP](#)



STEM PhDs can use this tool to explore science careers outside of academia and create an Individual Development Plan. Schedule an appointment through C4T with Dr. Susan Martin to discuss your results and effective strategies for exploring careers that are aligned with your interests and skills.

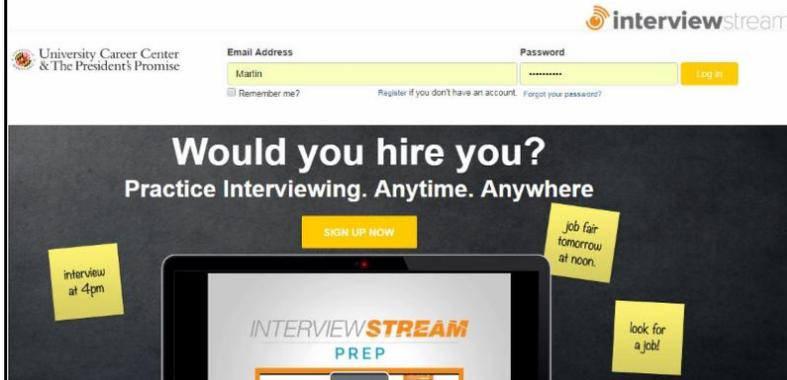
ChemIDP™
A career planning tool for chemical scientists

ChemIDP is an Individual Development Plan tool designed specifically for graduate students and postdoctoral scholars in the chemical sciences. [Learn more.](#) Take the assessments and schedule an

appointment through C4T with Dr. Susan Martin to discuss your results and effective strategies for exploring careers that are aligned with your interests and skills.

Thinking about non-academic careers? The University of Maryland subscribes to a resource that demystifies non-academic careers and reveals many professions that can utilize the skills you are developing in graduate school. This resource contains real life examples of the resumes, CVs and cover letters of Humanities, Social Science and STEM PhDs and their story about how they landed their job outside of academia. Must create your account and sign in with your UMD login. [Learn more](#)

Interview Stream - Interview Practice (inside your C4T Account)



Use InterviewStream to practice typical interview questions. Video and review your responses. Get advice about how to effectively respond to behavioral based interview questions. Set up your free account inside C4T.

[Visit the Graduate School Website](#)



Questions? Make an appointment with Dr. Susan Martin through [Careers4Terps](#).



UNIVERSITY CAREER CENTER & THE PRESIDENT'S PROMISE



THE GRADUATE SCHOOL

STAY CONNECTED:

