

PHD CAREER & PROFESSIONAL DEVELOPMENT UPDATES

A bi-weekly supplement to the Campus-Wide Career E-Newsletter, specifically for Current PhD students and Postdocs.
Contact Dr. Susan Martin, smart18@umd.edu for more information about this content.

Issue Date: September 1, 2018



Welcome to the 2018-2019 Academic Year!

What are you going to do with your PhD?

Take a moment to think about the life you want after completing this doctoral program or current postdoc. It is OK not to have all the answers right now (or to change your mind) about your career path. There are many opportunities and resources at Maryland to help you clarify your career goals, build skills, and land your next professional opportunity. Each edition of this twice monthly newsletter will provide a sampling of upcoming events and useful tools for doctoral students at all stages of their programs as well as postdocs contemplating new directions. My hope is that you review each edition and get engaged with career and professional development information and events that will help move you along on the path to your dream career. -Susan Martin, Ed.D., Program Director, smart18@umd.edu

Learn About and Connect with Career Services for PhDs



- Review the [career and professional development services for PhDs](#) offered by The Graduate School and other career services offices. Postdocs should review the [Office of Postdoctoral Affairs](#) website for professional development info.
- Update your Careers4Terps (or Careers4Engineers) account settings. C4T and C4E are where you register for events, schedule career advising appointments,

and relevant job postings. C4T instruction sheets are available- [Setting Up Your C4T Account](#) and [Scheduling an Appointment](#).

- Follow us on Twitter: [@UMDPHDCareers](#), [@UMDGradSchool](#), [@UMDCareerENGR](#)

Attend Upcoming Workshops and Events

PHD 2018/2019 CAREER DEVELOPMENT WORKSHOPS

FALL

ACADEMIC JOB SEARCH OVERVIEW
Wednesday, September 26 | Noon-5:00 p.m.
3rd Floor, Northlake South

DISCOVER YOUR STRENGTHS
Friday, November 2 | Noon-1:00 p.m.
Room 3735, Lee Building

EFFECTIVE INTERVIEWING
Wednesday, November 7 | 9 a.m.-10:30 a.m.
3rd Floor, Northlake South

EVALUATING OFFERS & NEGOTIATING
Thursday, November 8 | Noon-1:00 p.m.
3rd Floor, Northlake South

EXPLORING CAREER OPTIONS
Tuesday, October 23 | 2 p.m.-4 p.m.
3rd Floor, Northlake South

INDUSTRY JOB SEARCH
Wednesday, October 10 | 9 a.m.-10 p.m.
Room 3735, Lee Building

INTERNATIONAL STUDENT JOB SEARCH STRATEGIES
Friday, September 21 | 1 p.m.-4:00 p.m.
200 Eastwood St., Jahn

LEVERAGING LINKEDIN
Thursday, October 18 | 2 p.m.-4 p.m.
3rd Floor, Northlake South

NAVIGATING TO YOUR DREAM CAREER
Thursday, August 30 | Noon-1 p.m.
3rd Floor, Northlake South

DISCOVER YOUR STRENGTHS
Wednesday, September 12 | Noon-1:00 p.m.
Room 3735, Lee Building

NETWORKING FOR INTROVERTS
Thursday, October 4 | Noon-1 p.m.
3rd Floor, Northlake South

PREPARING YOUR TEACHING PHILOSOPHY STATEMENT
Thursday, October 18 | Noon-1:00 p.m.
3rd Floor, Northlake South

RESUMES, CVs, COVER LETTERS
Wednesday, August 29 | 1 p.m.-4 p.m.
3rd Floor, Northlake South

SPRING (Registration begins on December 1, 2018)

ACADEMIC JOB SEARCH PHONE & CAMPUS INTERVIEWS
Wednesday, January 23 | 1 p.m.-5:00 p.m.
3rd Floor, Northlake South

ACADEMIC JOB SEARCH OVERVIEW
Wednesday, March 14 | Noon-1:00 p.m.
3rd Floor, Northlake South

DISCOVER YOUR STRENGTHS
Wednesday, April 4 | 9 a.m.-10:30 a.m.
3rd Floor, Northlake South

EFFECTIVE INTERVIEWING
Wednesday, February 14 | 9 a.m.-10:30 a.m.
3rd Floor, Northlake South

EVALUATING OFFERS & NEGOTIATING
Thursday, March 7 | 2 p.m.-4 p.m.
3rd Floor, Northlake South

EXPLORING CAREER OPTIONS
Wednesday, March 27 | Noon-1 p.m.
Room 3735, Lee Building

INDUSTRY JOB SEARCH
Wednesday, February 13 | Noon-1 p.m.
3rd Floor, Northlake South

LEVERAGING LINKEDIN
Friday, February 23 | Noon-1 p.m.
3rd Floor, Northlake South

NAVIGATING TO YOUR DREAM CAREER
Friday, February 2 | Noon-1 p.m.
3rd Floor, Northlake South

NETWORKING FOR INTROVERTS
Friday, April 2 | Noon-1 p.m.
See Class Application Meet Schedule

PREPARING YOUR TEACHING PHILOSOPHY STATEMENT
Wednesday, April 25 | 2 p.m.-4:00 p.m.
3rd Floor, Northlake South

RESUMES, CVs, COVER LETTERS
Monday, February 1 | Noon-1 p.m.
3rd Floor, Northlake South

Pre-registration is required since space is limited.
www.go.umd.edu/uccevents

3100 Heister Library South Wing | 301-253-7100
www.umdcareers.edu | www.umdgradschool.edu

UNIVERSITY CAREER CENTER
UMD GRADUATE SCHOOL

3100 Lee Building | 301-451-2840
www.umdgradschool.edu | grad@umd.edu

The list of Fall 2018 and Spring 2018 engineering workshops is available. Review and download the flier of [PhD Workshop and Events Calendar](#) and [register](#) for specific events on the career center events calendar.

Events for Engineers (Click image)

The Engineering Career Services Office assists all engineering students and employers with finding or filling internships, co-op jobs, and entry-level positions.

Both students and employers can take advantage of online job listings, on-campus interviews, resume books, information sessions, career fairs, and much more.

Resume Critique Walk-in Hours
2:00 pm-4:00 pm, Monday-Friday

Best CPT Hours for F-1a
9:00 am-11:00 am, Monday-Thursday

Office Location
1105 Glenn L. Martin Hall



Events Browse All Events >

<p>Easton Lobby Table</p> <p>TUE, SEP 4, 2018</p>	<p>Find an Internship/ Tips for International Students</p> <p>TUE, SEP 4, 2018</p>	<p>Resume Writing Workshop</p> <p>TUE, SEP 4, 2018</p>
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Fall Career and Internship Fair noon-5 pm, Xfinity Center



Career Fair Tips for doctoral students:

- Be proactive and do your research. Review the [searchable spreadsheet of companies](#) to identify looking for graduate level talent. There may only be a few that you are interested in, but the fair offers a way to begin connecting with these organizations. Follow the links in the spreadsheet to the employer websites and learn more about them before attending the fair.
- Review online job postings (on their websites and in C4T) for organizations of interest and be prepared to discuss those of interest with the recruiters at the fair.
- Manage your expectations about career fairs. Re-frame the purpose of going to the fair from "They will be looking to hire PhDs like me at the fair." to "My goal is to connect with a select group of employers." . "My goal is to gain information and perhaps get a referral to someone else in the organization for an informational interview after the fair."
- Focus on practicing how you introduce yourself and engage in conversations. Use the fair to get more comfortable talking with employers and making a great first impression.

Review the list of employers and other information about the fair.

[DAY 1: STEM Industries](#)

[DAY 2: All Industries](#)

Get advice and prepare for the fair.

- [Schedule of Career Fair Prep Events](#)
- Career Fair Drop-In Assistance for PhDs - Get a 15 minute resume critique on Wed. 9/5, 3-5 pm and Thurs. 9/6, 11 am-1 pm., 3rd floor Hornbake

Draft Your Individual Development Plan (IDP)



Having a written plan increases the likelihood that you will accomplish your goals. Doctoral students are strongly encouraged to draft a plan that incorporates academic, career and professional development and personal goals. Postdocs should have specific goals related to their training and professional development.

Download and review the new [Individual Development Plan \(IDP\) template for current doctoral students](#) or the [IDP template for postdoctoral research associates](#). Schedule an hour in the next few weeks to draft your plan for this year.

Are you preparing for a faculty career?

Get FREE ONLINE Professional Development From CIRTl Network



[Create Your Account & Sign Up Today](#)

Some of the Upcoming CIRTl Webinars:

- The Academic Job Search - 9/12 and 9/19
- Getting Ready to Teach in the American Classroom - 10/3
- Creating and Owning Your Individual Development Plan - 10/23 and 10/30

Resources & Tools



[Careers4Terps YouTube Video Tutorials](#)

Learn the basics of how to use C4T to schedule career advising appointments, search and apply for jobs, access the Vault online career library, and use Interview Stream to practice typical interview questions. PhDs and postdocs already have a FREE account—simply complete or update your profile to activate your account.



[CIRTl Network Workshops and Courses](#) Create Your Free Account Today!

If you are preparing for an academic career check out CIRTl! Consortium universities offer FREE ONLINE professional development training for graduate students and faculty related

to implementing and advancing effective teaching practices for diverse student audiences. Learn more about teaching careers, mentoring, research methods, and teaching and assessment best practices.



GoInGlobal is available inside of your Careers4Terps account. It is useful for PhDs searching for jobs outside of the US and contains career guides for 90 locations, international job and internship postings database, and information about employers hiring international students. Watch the instructional videos to get started. Schedule a follow up appointment through C4T to discuss your job search.



If you are preparing for an academic career, TLTC programs and services should be a part of your professional development plan! The TLTC provides faculty, students, and staff with training, resources, professional development activities, and individualized consultation to transform their classrooms and careers. Attend their teaching portfolio and teaching philosophy statements in preparation for starting your search for a faculty position.



Not sure what you want to do with your PhD? ImaginePhD is a career exploration and planning tool developed specifically for Arts and Humanities and Social Sciences PhDs. Take the online assessments and explore 16 career families. Schedule an appointment through C4T with Dr. Susan Martin to discuss your results and effective strategies for exploring careers that are aligned with your interests and skills.

[myIDP](#)

STEM PhDs can use this tool to explore science careers outside of academia and create an Individual Development Plan.

Schedule an appointment through C4T with Dr. Susan Martin to discuss your results and effective strategies for exploring careers that are aligned with your interests and skills.



ChemIDP is an Individual Development Plan tool designed specifically for graduate students and postdoctoral scholars in the chemical sciences. [Learn](#)

[more](#). Take the assessments and schedule an appointment through C4T with Dr. Susan Martin to discuss your results and effective strategies for exploring careers that are aligned with your interests and skills.



Thinking about non-academic careers? The University of Maryland subscribes to a resource that demystifies non-academic careers and reveals many professions that can utilize the skills you are developing in graduate school. This resource contains real life examples of the resumes, CVs and cover letters of Humanities, Social Science and STEM PhDs and their story about how they landed their job outside of academia. Must create your account and sign in with your UMD login. [Learn more](#)

Interview Stream - Interview Practice (inside your C4T Account)

Use InterviewStream to practice typical interview questions. Video and review your responses. Get advice about how to effectively respond to behavioral based interview questions. Set up your free account inside C4T.

[Visit the Graduate School Website](#)



Questions? Make an appointment with Dr. Susan Martin through [Careers4Terps](#).



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& THE PRESIDENT'S PROMISE



THE
GRADUATE SCHOOL

STAY CONNECTED:

