

## Petition for Program/Degree Objective Change

Use this form if a student wishes to maintain their current degree objective, but change to a different program within the same school or college. This form may also be used if a student wants to remain in the same program, but change to a lower-level degree objective (e.g., PhD to M.A.). Please see page 2 for additional instructions.

\_\_\_\_\_  
 Student's Full Name (Last, First, Middle)                      Student ID Number                      Today's Date

\_\_\_\_\_  
 Student's UMD Email Address                      Grade Point Average (GPA)

By signing here, I understand that my academic eligibility for admission to the desired program depends on a full review by that academic program. If I am on F-1/J-1 status, I must meet with International Student & Scholar Services (ISSS) prior to the change. Additionally, I understand that I am subject to the policies of the Graduate School and the requested program.

\_\_\_\_\_  
 Student Signature                      Date

**DEPARTING PROGRAM:** By signing below, I approve this student to depart their current program

\_\_\_\_\_  
 Departing Program and Degree Objective

\_\_\_\_\_  
 Director of Graduate Studies      Signature                      Date                      Phone Extension                      UMD Email Address

**RECEIVING PROGRAM:** By signing below, I approve this student to enroll in this program

\_\_\_\_\_  
 Receiving Program and Degree Objective                      Effective Term                      Effective Year

\_\_\_\_\_  
 Director of Graduate Studies      Signature                      Date                      Phone Extension                      UMD Email Address

**Required for F1 or J1 International Students Only:**

\_\_\_\_\_  
 ISSS Representative                      Signature                      Date                      Phone Extension                      UMD Email Address

**Graduate School:**

Approval \_\_\_\_\_

\_\_\_\_\_  
 Graduate School Reviewer                      Signature                      Date                      Denial: \_\_\_\_\_

Please submit this form electronically to [gradschool@umd.edu](mailto:gradschool@umd.edu)  
 or mail to the Graduate School, 7809 Regents Drive, College Park, MD 20740

## Petition for Program/Degree Objective Change Instructions

1. The petition must be submitted to the Graduate School with all the signatures obtained in the order they appear on this form (student, departing program, receiving program, and ISSS if required).
2. Program/Degree Objective changes for the current term must be received prior to the last day of schedule adjustment.
3. Program/Degree Objective changes for a future term will be process at the conclusion of the current term.
4. The petition can be used for all terms (Fall, Winter, Spring, Summer).
5. The current program GPA must be 3.0 or greater, otherwise the student will need Graduate School approval and a letter of justification and plan of study from the receiving program.
6. This petition is to be used ONE TIME ONLY in the student's UMD graduate school career. The student will have to go through the application process to make subsequent changes.
7. The student's Graduate School program termination date will be reset. This is separate from the termination dates for other requirements such as I-20 or fellowship funding.
8. The petition can only be used for certain degree objective changes:

What should I do?	Current Program:			
Receiving Program:	Certificate	Professional Master's	Master's	Doctorate
Certificate				
Professional Master's	<b>Use this form</b>			
Master's	<b>Submit a new application</b>			
Doctorate				